



COVID-19 Event Checklist

Event:		
Date:		
COVID-19 Event Coordinator:		
Requirement	Initial	
Rider Briefing sent on:		
Volunteer and Official Briefing sent on:		
All COVID-19 signs displayed		
Registration area complies with requirements		
Number and Transponder returns area complied with requirements		
Soap and hand sanitiser provided in toilets		
Isolation area complies with requirements		
Social distancing requirements enforced		
Participants exited with 30mins		
All equipment used was disinfected		
Transponders Cleaned		
Numbers Cleaned		
List of riders and officials and volunteers sent to Executive Committee COVID-19 Coordinator		
Executive Committee COVID-19 Coordinator notified of any participants required to leave due to displaying COVID-19 symptoms		
Signature:	Date:	

